



ABSENTEEISM REPORT

Should the absence rate in your school / childcare centre increase to 20% above what it would typically experience (baseline), and absences are not perceived to be linked to other factors (e.g., holidays), it is recommended that you notify Northeastern Public Health.

| | |
|--|------------------------|
| Name of school/childcare centre: | |
| Address: | Postal code: |
| Town: | Telephone #: |
| Date of report: | Report sent to: |
| Name and title of person reporting: | |

Report received from: **School** **Childcare Centre**

| Total population of school/ childcare centre | | Absenteeism rate | | | |
|---|-------|---------------------------|--------------|------------------------|--------------|
| | | Number of students absent | Percentage % | Number of staff absent | Percentage % |
| Children or students | Staff | | | | |
| | | | | | |

Please indicate the reported symptoms (if known) in students/children or employees absent:

Fever (temp of 37.8 °C or greater)

New or worsening cough

Shortness of breath

Decrease or loss of smell or taste

Sore throat

Stuffy nose and/or runny nose

Headache

Nausea and/or vomiting

Diarrhea

Fatigue

Lethargy

Muscle aches

Malaise

Please email the completed form to the
inspections@neph.ca or call/email your assigned school
staff member.